



SİVİL DÜŞÜN ACTIVIST PROGRAMME

Application

The **Delegation of the European Union to Turkey** has launched the **Sivil Düşün EU Programme** towards the end of 2012 in order to support active individuals, civil society organisations and platforms in Turkey.

Through various support mechanisms within the two-years programme, we aim to support active individuals and civil society organisations via capacity building activities. These support mechanisms have been designed as a result of the input provided by civil society actors during the consultation process carried out with representatives of numerous civil society organisations throughout Turkey in recent years as well as civil society organisations/activists who were consulted during the inception period of the new phase of Sivil Düşün.

Sivil Düşün EU Programme 2016-2018 period will support;

- European civil society activists to participate in networks and events in Turkey and non-English speaking Turkey-based civil society activists in the EU, hence supporting the exchange of good practice, allowing the creation and expansion of citizen networks, initiatives and platforms, including support for voluntarism
- Non-English speaking civil society activists to participate in European umbrella organisations and civil society platforms
- Visa and passport costs (administrative fees, local travel, etc.) for participants from Turkey to P2P and other events in the EU/Enlargement countries/neighbourhood
- Legal and political literacy among Civil Society Organisations - including grassroots - and individuals in order to reinforce the watchdog role of civil society
- CSO capacity to increase their own visibility for their campaigns and cultural events
- Helping individuals to acquire knowledge in the areas of Copenhagen political criteria and the EU acquis
- Exchange of good practices among CSOs both within Turkey and with EU-based CSOs, create and expand citizen networks, initiatives and platforms, and/or participate in European umbrella organisations and civil society platforms.

** The supports listed above are given as a sample and are not limited with these activities.*



Who can apply?

The Sivil Düşün Activist Programme was developed to support the activities envisaged by the people and organisations described below in Turkey, EU countries, IPA countries or countries within the European Neighbourhood and Partnership Instrument (ENPI):

- Activists (Active individuals who carry out participatory and volunteer activities in society; who take part actively in decisions that affect the society as well as in their implementation process; who develop the necessary knowledge, skills and understanding to ensure that all kinds of decisions involving the society are based on solid foundations; who question public policies, practices and existing systems in terms of the principles of equality, participation, diversity and social justice.)
- Civil society organisations (Associations, foundations, non-for-profit rights-based cooperatives, civil society platforms and networks, civil initiatives, city councils¹, trade unions, human rights and CSO units/centres of universities²)

¹ City councils as independent legal entities established under local municipalities are considered as eligible actors within the scope of this programme. The activities of city councils focusing on participation into decision making mechanisms, gender equality, equality in service provision, equal access to public services etc. would be considered as eligible request for supports. The request for supports of public officials and civil servants in the name of city councils will not be considered as eligible requests. Public officials and civil servants can only apply as activists under the condition that they are officially on unpaid time-off and/or annual leave.

² The request for supports of human rights and CSO units/centres of universities will only be considered as eligible requests under the condition they contribute to civil society in Turkey.

What kinds of activities are supported by the Sivil Düşün Activist Programme?

The **Sivil Düşün Activist Programme** was developed to support the activities of civil society organisations and active individuals through various means. Examples of activities described below, as well as other areas of support requested by civil society and active individuals, are supported:

- Organising and /or participating in meetings, conferences, seminars and similar events,
- Organising and /or participating in workshops, study visits and similar events,
- National and international expert support for capacity building exercises, training, facilitation, PR and communication, PCM, legal advisors, psychosocial and medical support etc.
- Creating and participation in networks, cooperation and partnership initiatives and similar activities at national and international level.
- Organising and /or participating in events with the themes of fundamental rights, human rights and civil society,
- Organising and /or participating in advocacy work, lobbying activities, campaigns and similar activities.
- Design, development and implementation of communication tools and visual identity (such as visibility materials, website and social media accounts for civil society organisations),
- Development and design of rights-based campaigns for activists and civil society organisations.

The above list of activities has been provided as examples and is not exclusive. According to stakeholders and target groups' feedbacks and recommendations, the mechanism was reformulated by combining the different support items under different support packages that were defined in line with the programme objectives.

How we can support you

The support provided within the Sivil Düşün Activist Programme is not in cash but in-kind. All expenses and organisational costs with regard to the support demanded will be covered by the Sivil Düşün EU Programme Team. In the upcoming phase of Sivil Düşün Activist Programme, the in-kind supports provided to civil society actors are organised under various support categories:

1. Event Management Support; is designed for supporting **advocacy, networking, cooperation** and **empowerment** activities of civil society organisations.

** This support category is only available for civil society organisations. Activists' applications for requests are not eligible under this category.*

- Organising meetings, conferences, seminars and similar events on rights-based issues for networking, training and advocacy activities.

The Event Management Support package will include the following in-kind and consultancy supports;

- Expert support (An event manager from TAT will be available to provide timely technical assistance)
- Venue renting
- Catering and coffee break
- Travel
- Accommodation
- Simultaneous and other interpretation costs
- Design and printing costs (posters, brochures, campaign and promotional material, ads and other printing costs)
- Document translation costs
- Opportunity to make use of Sivil Düşün EU Programme's pool of experts for various capacity building activities in the field of civil society (e.g. *Communication expert, facilitator, expert support on different thematic fields*)

2. Mobility and Networking Support: is designed, on international and national level, for facilitating an enabling environment for **international and national networking, relationship building, job shadowing** and dialogue on rights-based issues for civil society organisations and activists.

- Creating and participation in networks, cooperation and partnership initiatives and similar activities,
- Organising and /or participating in advocacy work, lobbying activities, campaigns and similar activities.
- Organising and /or participating in workshops, study visits and similar events

The Mobility and Networking Support package will include the following in-kind and consultancy supports;

- International and national travel costs(if necessary, local public transport costs are eligible)
- Visa costs
- Passport costs
- Accommodation costs
- Document translation costs (*Translation costs are only eligible for civil society organisations*)
- Consecutive interpretation costs (*Consecutive interpretation costs are only eligible for civil society organisations*)
- *For international mobility support, the foreseen maximum amount is **10.000 EUR**.*
- *If appropriate, TAT can increase the upper limit up to %25 to allow wider networking events.*
- *The request for supports may include more than one time visits to abroad or invitations to Turkey.*
- *For national mobility support, the foreseen maximum amount is **5000 EUR**.*

3. Organisational Support: is designed for capacity building and empowerment of civil society organisations, particularly grassroots organisations and disadvantaged groups.

** This support category is only available for civil society organisations. **Activists' applications for requests are not eligible under this category.***

- In-house capacity building activities of civil society organisations, as well as strengthening coordination and planning within the branch offices.

The Organisational Support package will include the following in-kind and consultancy supports;

- Expert support (An event manager from TAT will be available to provide timely technical assistance)
- Venue renting
- Catering and coffee break costs
- Travel support
- Accommodation support
- Interpretation (*simultaneous and consecutive*)
- Opportunity to make use of Sivil Düşün EU Programme's pool of experts for various capacity building activities in the field of civil society (*e.g. Communication expert, facilitator, expert support on different thematic fields*)

4. Campaign Support: is based on supports for campaign design and management, documentary, photo and video shooting for advocacy, rights-based arts and culture events of civil society organisations and activists.

The Campaign Support package will include the following in-kind and consultancy supports;

- Expert support for campaign design (A communication expert from TAT or from pool of expert will be available to provide timely technical assistance)
- Design, editing and printing of visibility materials such as books, posters, brochures, etc. (*This support item is only eligible for civil society organisations*)
- Travel costs

- Accommodation costs
- Web and social media campaign management (*This support item is only eligible for civil society organisations*)
- Translation costs (book, reports, treaties, etc.) (*This support item is only eligible for civil society organisations*)

* *Within the scope of Campaign Supports activists can only benefit from **travel, accommodation and expert supports**.*

5. Communication Support: is designed to provide organisational capacity building support for increasing the visibility of civil society organisations, particularly the grassroots organisations, as well as contributing to the development of organisational identity.

* *This support category is only available for civil society organisations. **Activists' applications for requests are not eligible under this category.***

The Communication Support package will include the following in-kind and consultancy supports;

- Opportunity to make use of Sivil Düşün EU Programme's pool of experts for various capacity building activities, social media management, development of visibility materials, content management and/or facilitation
- Website design and development
- Database, hosting costs, membership fees for digital tools
- Design, editing and printing of visibility materials, etc.
- Translation (book, reports, treaties, etc.) (*Particularly for developing archives*)

What request owners should know

- Activists can only apply for mobility & networking supports. Under “Campaign Support” activists can request for support for travel and accommodation costs; and can benefit from Sivil Düşün pool of experts.
- For the purposes of this call for support, civil society organization (CSO) is defined as associations, foundations, non for profit rights based cooperatives, unions, networks, platforms and civil society coalitions founded in Turkey. City Councils and Human Rights and Civil Society Departments/Centers of Universities in Turkey will also be eligible request owners in line with supporting and developing civil society in Turkey.
- Applications can be submitted online via www.sivildusun.net or sent as email. Applicants who do not have technical means or internet access can fill in the application form and send it via postal mail. Applications can be submitted in Turkish, English, Kurdish as well as other languages if required. Regardless of the method of application preferred, **all requests received by the Technical Assistance Team (TAT) will be listed in order of arrival time and be checked for compliance in the same order.**
- For each support categories request for supports will be listed to be checked for compliance on a **first-come-first-serve** basis.
- Activities intended for profit, commercial activities and scholarships are not included in the scope of the support.
- There will be no lower limits to the support requests. Every support package will include an upper in-kind support limit of **5,000 EUR**. Only mobility and networking supports has an upper limit of **10,000 EUR** for enabling environment for international networking and advocacy activities.
- Civil society organisations and activists can apply for more than one support category. It is possible to apply for multiple support categories. Each request owner can only receive a total of **10,000 EUR** within 6 months intervals if their proposed activities are compliant. Due to the reason that the upper limit for mobility and networking supports are already 10,000 EUR and TAT will have the possibility to increase the amount up to %25, within 6 months intervals request owners are only allowed to receive support up to **10,000 EUR**.
- The Active Citizenship Mechanism will be open for the duration of the programme.
- For event/meeting support and organizational support categories it is foreseen to provide support **up to 50 event/meeting/organisational supports for the first year**. For two years, it is envisaged to provide support **at least 88 events and meetings**.



- For document translation needs of civil society organisations, it is foreseen to provide support **up to 2,500 pages in the first year** of the programme. For two years, it is envisaged to provide translation support **up to 4,500 pages**.
- Each support package has a previously designated upper limit of resource. TAT will constantly monitor the demand, coherence of the support packages, as well as implementation, and revise the support packages if required. TAT may take necessary precautions in case of high demand to each support categories.
- The support requests will be reviewed and acknowledged within 48 hours from receipt. The request owner will be notified of the outcome within 10 working days from reception of the request either via email or through the MIS. Request owners of supports for Event Management will be notified with the outcome within a timeframe suitable to the implementation capacity of the TAT. Request for supports which have been found compliant for support will be announced on the Sivil Düşün EU Programme website (www.sivildusun.net) and Sivil Düşün social media accounts. Sivil Düşün EU Programme Team will provide feedback to request owners who have not received support in order to technically improve their request for supports.
- **Activist Programme primarily targets grassroots organisations, civil society organisations or civic initiatives and activists who recently began their civil society work!**
- Since Activist Programme is not a grant scheme, the classical project evaluation procedures do not apply. Request for supports are checked according to the compliance criteria. Guidance will be provided by TAT whenever required in order to empower the request owners. The compliance check is carried out in two phases by Sivil Düşün TAT. In the first phase, the request for supports are checked by independent experts according to the compliance criteria and the requests are clarified. In the second phase, request for supports are checked by TAT for compliance in terms of integrity and impact.
- There is no possibility of urgent support request in the scope of Activist Programme. There will be no thematic or regional priorities. All request owners will be listed and afterwards checked for eligibility in order of arrival, on a first-come-first-serve basis. The requests for which clarification and/or revision are requested will keep the chance to be checked for compliance according to time of arrival as long as the clarification and/or revisions are provided within 2 weeks.
- Profit activities, commercial activities and scholarship requests are not eligible applications. Non-commercial and non-personal interest products may be outputs. Rights-based fundraising work empowering the civil society organisations or activists (films, books, arts, cultural event copyrights, screenings, etc.) may be used as outputs.

- The request owners will be informed of the compliance check results via phone and e-mail. Sivil Düşün TAT will provide feedback for the civil society organisations and activists whose requests were not supported, to improve their activities.
- The technical support and help desk activities will be carried out between 09:30-12:00 and 14:00-18:00 every day for the first week of the applications. After the first week, technical support work and help desk will be carried out between 14:00-18:00 on Mondays and Wednesdays as well as between 9:30-12:00 on Thursdays. You may use the contact details below to contact the Sivil Düşün TAT.

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